

DELTA CHRISTIAN SCHOOL VOLUNTEER FORM

Volunteering is an important piece of being involved in the Delta Christian School Society (DCSS). Not only does the school look for the input of everyone involved, it is a key piece of building the Christian school community that makes our school distinct. Using this form, we are asking you to take some time for reading, thinking and praying through what you will select because your involvement makes a difference for you, for your children and for our school.

We know there are also those grandparents, friends and alumni who may be interested in volunteering in the school. Please feel free to request extra forms from the office for those people you know of who may be interested in participating in our community.

Making your intentions work:

***Society membership or not?** Make a note of whether your participation on a committee requires society membership or not. This is indicated at the top of each section. (Knowing this is important!)

***Return the Completed Form:** Please complete the form and return it to the school by
June 10, 2011.

This will allow us to be organized for next year! Keep these pages for your reference, only return the completed purple form.

IN HOUSE VOLUNTEERING: These are the many and various tasks related to the school. PAC, Community Relations, teachers and the school administration generally coordinate them. *DCSS Membership is **not** required.*

Parent Helpers - *coordinated by room parents*; required September to June. Helping under the teacher's direction.

Assistant Coach - *coordinated by teachers*. Required at various times throughout the year. Volleyball, Soccer, Floor Hockey, Basketball, Track and Field and Badminton.

Friday Chapels - *coordinated by teachers*. Required on various Fridays. Participate in or lead a chapel; invite your pastor/youth pastor to participate.

Emergency Preparedness Committee - Sept-Oct primarily. Help teacher organize comfort kits and equipment to be used in an emergency.

Library Helper - Sept-June-at your convenience. Shelving etc. under librarian's direction

Baking - *for PAC or Community Relations*. Provide baking Sept-June for various events

PAC: Provides several special events throughout the school year for the student body including support for the walkathon and running the school barbecue. PAC organizes fellowship events, in-house fundraising and offers a supportive role to our teachers. *DCSS Membership is **not** required*

Room Parent - Sept-June. Help organize parent helpers, field trip drivers, parties etc. 2 per class is ideal

Lunchtime Playground Monitor - Once a month. Supervise the playground at lunchtime with a teacher.

Hot Lunches - Helping with Hot lunch orders. Assist with counting money, tabulating the orders.

Walkathon - Spring. Help with planning; participate during the event (crossing guard, snack table for eg)

Family School Picnic - Spring. Help with planning; participate during event (cooking, clean up for eg)

Staff Snack/Lunch - Sept-June once or twice. PAC organizes these monthly occasions for a treat for our staff. People needed to provide food items, set up and clean up.

Staff Dinner - Twice in the year. Dinner for parent teacher night/student led conference. People needed to provide food items, set up and clean up.

COMMUNITY RELATIONS COMMITTEE: Assists in the promotion of Christian Education and the awareness of Delta Christian School among the parents of the DCS Society and the greater Delta Community. Subcommittees include:

Hospitality: Responsible for coordinating hospitality at all committee events and AGM's, primarily responsible for Grandparents Day.

Media: media coverage and all advertisements in community including Ad creation and bookings, compiles info packages, maintains the information table in school lobby, updates and reorders written material, banners and signboards.

Church Liaison: promote and distribute advertisements/announcements of school events, develop relationships with area churches, facilitate information evenings within the church community.

Community Outreach: bring awareness of DCS and Christian education to an expanding area in the greater community through hosting seminars and information meetings in a variety of settings, host Open House, facilitate DCS involvement in community events.

*DCSS Membership is **not** required*

Welcome Tea - First Day of School; help with decorating, set up or clean up

Monthly Friday Coffee Fellowship - One Friday a month following chapel. Help with decorating, set up or clean up.

Pastor's Lunch - October. Help with decorating, set up or clean up of events. Provide food item.

AGM Coffee Table - November and May. Help with decorating, set up or clean up of events.

Christmas Performance Refreshments - December. Help with decorating, set up or clean up of events.

Parade Co-coordinator - Co-ordinate arrangements for Christmas Community Parade and May days Community Parade help with costumes, floats, props. Help With Costumes, floats props.

Open House Week - Help promote our school by being a greeter.

Grandparent's Day -April. Be part of a special day for grandparents and friends of our children. Help required to set up, serve, clean up and for parking attendants.

DEVELOPMENT COMMITTEE: Oversees fundraising initiatives and related community awareness programs. Builds a continuing relationship with our parents, grandparents and friends of the community. *DCSS Membership is **not** required*

Heritage Luncheon - February. Help with planning, bookings, decorating, set up or clean up

BUILDING AND GROUNDS COMMITTEE: Oversees the maintenance and repair of school building/grounds. Responsible for janitorial contracts and rental contracts. *DCSS Membership is **not** required*

Maintenance Coordinator - September – June as needed. Organize maintenance activities: gardening, snow removal, occasional repairs

Maintenance - Occasional Saturdays or as needed. Help with maintenance of the school building and grounds. Landscaping, plumbing, electrical, snow removal.

FINANCE COMMITTEE: With the school treasurer, oversees the financial operations of the school, develops budgets, supervises income and expenditures of all monies of the society, and recommends appropriate financing policies. *DCSS Membership **is** required*

ADMISSIONS COMMITTEE: Conducts entrance interviews with families in the school and preschool. Develops and maintains the host family program connecting current and new families. Oversees membership records and service information. *DCSS Membership **is** required*

Interviewing New Families - As needed. Work with another member interviewing new preschool families or other new families.

Host Family - Mostly Sept-Jan, but all year. Serve as a resource for new families

EDUCATION COMMITTEE: Advises on educational policies, programs, curriculum, student admission and discipline. Interviews prospective teachers. Supervises the ongoing affairs of the school. Functions as a link between the teaching staff and the board. *DCSS Membership **is** required*

OTHER RESOURCES: There are a variety of resources that you may be able to offer that are not otherwise listed. These resources will be kept in the office to be used as necessary. Suggestions include: Data base, Computer skills, Printing, Musicians, Accounting, Drama production, Public Speaking.

Romans 12, 4-8

Just as each of us has one body with many members, and these members do not all have the same function, so in Christ we who are many form one body, and each member belongs to all the others. We have different gifts, according to the grace given us. If a man's gift is prophesying, let him use it in proportion to his faith. If it is serving, let him serve; if it is teaching, let him teach; if it is encouraging, let him encourage; if it is contributing to the needs of others, let him give generously; if it is leadership, let him govern diligently; if it is showing mercy, let him do it cheerfully.

God bless us as we embark on making this a good and productive school year. Thankyou for your participation!